



Broadcast live on channel 78

May 28, 2013

Regular Business Meeting
Marathon High School Media Center
350 Sombrero Road
Marathon

MISSION STATEMENT – CONSTANT IMPROVEMENT

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

PRESIDING: Andy Griffiths Chair

PRESENT: Robin Smith-Martin; Ed Davidson; Ron Martin; John Dick, Mark T. Porter, Superintendent and School Board Attorney Dirk Smits

CLOSED ATTORNEY CLIENT SESSION TIME CERTAIN 4:15 PM

REGULAR MEETING – 5:00 P.M.

CALL TO ORDER, AND PLEDGE OF ALLEGIANCE LEAD BY HAMMOND GRACY.

ADOPT AGENDA AND FORMAT

Upon the Recommendation of the Superintendent,

Ed Davidson motioned, John Dick seconded to adopt the agenda as amended:

MOVED TO ACTION

Consent Item 21. Approve Contract Renewal for Green Horizon Services, Action Item 1a

Consent Item 22. Approve Contract Renewal for GCA Educational Services, Action Item 1b

Motion passed without objection
Copy in SMB 53, page 214

STUDENT SUCCESS

1. STUDENTS WORKING AGAINST TOBACCO and Tobacco Free Florida Keys Presentation was made by Donna Stanton.

2. Great Educational Moments “GEMS” – Regina Ryan, Hammond Gracy and Theresa Konrath.

MEETING MINUTES

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, Ed Davidson seconded to adopt the minutes:

1. Approval of Minutes April 9, 2013; April 22, 2013, and April 23, 2013^(05.22.2013)

Motion passed without objection
Copy in SMB 53, page 215

CONSENT AGENDA

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, John Dick seconded to adopt the consent agenda as amended

1. Approve Requests for Leave. Copy in SMB 53, page 216
2. Approve the Recommendations for Administrators Employed & Terminated for the 2012-2013 School Year. Copy in SMB 53, page 217
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2012-2013 School Year. Copy in SMB 53, page 218
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2012-2013 School Year. Copy in SMB 53, page 219
5. Approve the List of Volunteers. Copy in SMB 53, page 220
6. Approve District Travel. Copy in SMB 53, page 221
7. Approve Legal Services Invoices for Vernis & Bowling, Johnson, Anselmo; Allen Norton & Blue. Copy in SMB 53, page 222
8. Approve Budget Summary & Amendments for General Fund 0110, Food Service 0410, and Federal Funds 0420. Copy in SMB 53, page 223
9. Approve the Monthly Financial Statements for March 2013: General Fund, School Food Service Fund, Special Revenue Federal Fund, Bank Reconciliation, Investment Report, and Credit Card Report. Copy in SMB 53, page 224
10. Accept Charter School Reports. Copy in SMB 53, page 225
11. Approve Budget Amendments. Copy in SMB 53, page 226
 - a. Approved for March 2013
 - b. Pre-Approved
12. Approve Head Start Monthly Financials. Copy in SMB 53, page 227
13. Approve Removal of Tangible Personal Property from Asset Records. Copy in SMB 53, page 228

14. Approve Contract with Outward Bound. Copy in SMB 53, page 229
15. Approve Contract Renewal of SHI/Microsoft Agreement Volume License. Copy in SMB 53, page 230
16. Approve Contract Renewal with CDWG. Copy in SMB 53, page 231
17. Approve Contract Renewal for School Readiness Provider. Copy in SMB 53, page 232
18. Approve Contract Renewal for Voluntary Pre-Kindergarten Provider Agreement. Copy in SMB 53, page 233
19. Approve the Carl D. Perkins Career and Technical Education, Secondary Education Continuation Grant Fiscal Year 2013-2014. Copy in SMB 53, page 234
20. Contract with the Monroe County Education Foundation for Take Stock In Children Program. Copy in SMB 53, page 235
23. Approve Contract with JDL. 05.22.2013 Copy in SMB 53, page 236
24. Approve 2012-2013 Dues for the Small School District Council Consortium. Copy in SMB 53, page 237
25. Approve Easement for the Village of Islamorada for the Force Main at Coral Shores High School. Copy in SMB 53, page 238

F. STAFF REPORTS

Curriculum:

- A. Common Core Implementation Plan, Theresa Axford presented a power point to recap the district's processes regarding implementing this plan.
- B. Head Start Corrective Action Plan, Marla Russell

Finance:

- A. Update from the Audit and Finance Committee, Roger McVeigh
- B. Response to Joint Legislative Committee, Jim Drake 05.28.13 presented the preliminary draft response. The final version is due June 10, 2013.

Legal Services:

- A. None

Operating Services:

HOB Construction:

- A. "As Built" Drawings, Len Rhodus remarked to the Board that he did review the drawings.
- B. QSCB Bond Update, Jim Drake

CITIZEN INPUT

No one addressed the Board.

C. Change Orders, Superintendent Porter spoke concerning the last meeting change orders 82, 83, and 84. At this meeting, they will be replaced with new subject change orders 82, and 83 one is a sod change order. An interlocal with the City of Key West will be drafted for the mowing and fertilizing. Change Order 82 is an SREF signage for the facility. The deductive change orders were received today and will be presented sometime next week.

D. Attestation Update, Superintendent Porter/Steve Pribramsky 05.22.2013

Superintendent

A. Superintendent's Report

- Strategic Planning – Rescheduling of the Validation Session
- Staffing for 13-14 – forthcoming to the Board on June 11, 2013.
- Academically High Performing District from the State Board of Education
- FCAT Test Results – initial results.
- May 30th, Glynn R. Archer 90th Anniversary
- Take Stock in Children Graduation – June 1, 2013
- Four Graduation Events – Key West Collegiate, Key West High School, Coral Shores, and Marathon High School.
- Ed Davidson spoke concerning the meeting with Miami Dade and its Superintendent. The topics they discussed were the FEMA specialist, financial software, new vehicle availability for health savings accounts.
- John Dick spoke concerning the county's use of a FEMA specialist.
- Robin Smith-Martin spoke concerning the Gifted Programs and communications with the parents.

PUBLIC HEARING

Meeting Recessed

Public Hearing convened.

No one from the public addressed the Board.

1. Job Descriptions (1st Reading)

- a. Property Control Specialist

2. Job Descriptions Head Start (2nd Reading)

- a. CDA Support Staff
- b. Head Start/VPK
- c. Teacher, Associates Degree Non-Certified
- d. Pre-K Provider
- e. Pre-K Provider 2 with Head Start Credentials
- f. Health/Disabilities Manager Head Start Nurse
- g. Family Engagement/ERSEA Manager
- h. Head Start Budget Manager
- i. Education/Disabilities Manager

j. Supervisor/Coordinator, Early Childhood

3. Policies

a. Policy 8510 Wellness (2nd Reading)

ACTION ITEMS

1. Pulled Items

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, John Dick seconded to approve

a. Consent Item 21. Approve Contract Renewal for Green Horizon Services, Action Item 1a

It was suggested that an RFP go out for services by region.

Motion passed without objection

Copy in SMB 53, page 239

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, John Dick seconded to approve

b. Consent Item 22. Approve Contract Renewal for GCA Educational Services, Action Item 1b

Motion passed without objection

Copy in SMB 53, page 240

Upon the Recommendation of the Superintendent,

Ed Davidson motioned, John Dick seconded to approve in bulk the Job Descriptions

2. Approve Job Descriptions Head Start as Presented for

- a. CDA Support Staff
- b. Head Start/VPK
- c. Teacher, Associates Degree Non-Certified
- d. Pre-K Provider
- e. Pre-K Provider 2 with Head Start Credentials
- f. Health/Disabilities Manager Head Start Nurse
- g. Family Engagement/ERSEA Manager
- h. Head Start Budget Manager
- i. Education/Disabilities Manager
- j. Supervisor/Coordinator, Early Childhood

Motion passed without objection

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Upon the Recommendation of the Superintendent,

Ron Martin motioned, John Dick seconded to approve

3. Approve Policy 8510 Wellness.

Motion passed without objection

Copy in SMB 53, page 242

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, Ron Martin seconded to approve

4. Approve Employment Contract for Executive Director of Operations & Planning. 05.22.2013

ROLL CALL

MR. DAVIDSON YES

MR. DICK NO

MR. MARTIN YES

MR. SMITH-MARTIN YES

MR. GRIFFITHS YES

Motion passed

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Upon the Recommendation of the Superintendent,

Ron Martin motioned, John Dick seconded to approve

5. Approve the Head Start Salary Schedules.

Motion passed without objection

Copy in SMB 53, page 244

Upon the Recommendation of the Superintendent,

Ron Martin motioned, John Dick seconded to approve

6. Approve Workers' Compensation Claim Settlement. 05.22.2013

Motion passed without objection

Copy in SMB 53, page 245

Upon the Recommendation of the Superintendent,

Ron Martin motioned, John Dick seconded to approve

7. Approve Stipulation of Settlement and Mutual Specific Release of Claims. 05.23.2013

Motion passed without objection

Copy in SMB 53, page 246

Upon the Recommendation of the Superintendent,
Ron Martin motioned, John Dick seconded to approve

8. Approve HOB "As Built" Drawings. 05.23.2013
 - a. Ducts
 - b. Fire Alarms
 - c. Tilt Panels
 - d. Volume 1: Civil, Architect, Life Safety, Interior Dimension, and Tilt Wall
 - e. Volume 2: Structural, Mechanical, Plumbing, Electric, Fire Protection, and Food Service

Motion passed without objection

Copy in SMB 53, page 247

Upon the Recommendation of the Superintendent,
Ron Martin motioned, Robin Smith-Martin seconded to approve
Approve HOB Change Orders. 05.22.2013

- a. Change Order No. 82

Motion passed without objection

Copy in SMB 53, page 247

Upon the Recommendation of the Superintendent,
John Dick motioned, Robin Smith-Martin seconded to approve

- b. Change Order No. 83

Motion passed without objection

Copy in SMB 53, page 248

Superintendent Evaluation Discussion:

The Board decided not to have a mid-year review but rather move forward for an evaluation at the September meeting. Evaluative tools are to be given to Mr. Griffiths. The Superintendent welcomes any feedback and along with a mid-year review.

Special Board Meeting was called for Thursday, June 6, 2013 at 6:00 PM at the Marathon High School Media Center to discuss HOB.

ADJOURNMENT

Andy Griffiths

Andy Griffiths ,
Chairman

Mark T. Porter

Mark T. Porter
Superintendent